

# SUPPLIER PREQUALIFICATION NOTICE 2020/2022

DIB Bank Kenya Ltd wishes to prequalify suppliers from competent organizations for the provision of goods, works and services for the period 2020–2022.

CATEGORY NO	CATEGORY DESCRIPTION
<b>GENERAL</b>	
DIB/2020–2022/001	Supply of Printed Stationery and Rubber Stamps
DIB/2020–2022/002	Supply and Maintenance of General Office Operation and Storage Equipment.
DIB/2020–2022/003	Supply of Staff Uniform, Office Suits
DIB/2020–2022/004	Supply of Industrial Safety Gear
DIB/2020–2022/005	Supply of Drinking Water and Water Dispensers (including Maintenance of the Water Dispensers)
DIB/2020–2022/006	Supply of Seals, Coin Bags, Paper Bags, Polythene Bags for Cash-In-Transit, Mail Bags with Metallic D-Locks
DIB/2020–2022/007	Supply, Installation and Maintenance of Strong room Doors, Safes and Fire Proof Cabinets, Vault Time Locks
DIB/2020–2022/008	Supply of ATM, POS Stationery (Rolls and Other Related Stationery)
DIB/2020–2022/009	Supply and Maintenance of Banking Equipment
DIB/2020–2022/010	Supply Installation Maintenance and Leasing of ATM Equipment
<b>TRANSPORT AND LOGISTICS</b>	
DIB/2020–2022/011	Provision of Local and International Courier Services
DIB/2020–2022/012	Provision of Second Hand Logbooks Transfer & Collection Services
DIB/2020–2022/013	Provision of Clearing and Forwarding Services
DIB/2020–2022/014	Provision of New Motor Vehicles, Servicing and Repairs
DIB/2020–2022/015	Supply of Tyres, Tubes and Motor Vehicle Accessories
DIB/2020–2022/016	Provision of Motor Vehicle Tracking Services
DIB/2020–2022/017	Provision of Cab/Taxi Services, Car Hire, Buses and Mini Buses, (Nairobi & Mombasa)
DIB/2020–2022/018	Provision of Executive Transfers (e.g. Hiring of SUVs, Meet and Greet Services, Immigration, Police Escorts etc.)
DIB/2020–2022/019	Provision of Air Travel & Ticketing Agency Services.
DIB/2020–2022/020	Provision of Qualified Transport and Relocation Services (Office Equipment, Safes, ATMs, Servers, Generator Fuel)
DIB/2020–2022/021	Supply, Installation and Maintenance of Generators
DIB/2020–2022/022	Supply, Installation and Maintenance of Fire Fighting and Fire Protection Equipment
DIB/2020–2022/023	Supply, Installation and Maintenance of Heating Ventilation and Cooling Equipment (Airconditioning), Kitchen Ducts and Hoods
<b>CONSTRUCTION WORKS AND RELATED SERVICES</b>	
DIB/2020–2022/024	Provision of Minor Construction Works Including Partitioning and Repairs
DIB/2020–2022/025	Provision of Major Construction Services; Including Renovations, Office Partitioning and General Refurbishments
DIB/2020–2022/026	Provision of Minor and Major Drainage and Plumbing Works
DIB/2020–2022/027	Provision of Sewerage and Pits Clean-Up and Maintenance Services
DIB/2020–2022/028	Supply of Hardware Tools and Equipment
DIB/2020–2022/029	Supply, Installation and Maintenance of Electrical Equipment and Appliances.
DIB/2020–2022/030	Supply and Installation of Window Filming, UV Films, Security Films, Glazing and Safety Tints
DIB/2020–2022/031	Provision of Electrical Installations and Maintenance Services
<b>FACILITIES MANAGEMENT</b>	
DIB/2020–2022/032	Provision of Office Cleaning and Sanitary Services
DIB/2020–2022/033	Provision of Tea Services and Kitchen Consumables
DIB/2020–2022/034	Supply, Installation & Maintenance of Office Window Blinds & Curtains
DIB/2020–2022/035	Supply of Emergency Clean Water (Water Bowsers)
DIB/2020–2022/036	Provision of general carpentry
DIB/2020–2022/037	Provision of Fumigation and Pest Control Services
DIB/2020–2022/038	Supply and Maintenance of Potted Plants and Flowers
DIB/2020–2022/039	Provision of Garbage Collection and Disposal Services
DIB/2020–2022/040	Supply of Office Furniture, Furnishings and Fittings
DIB/2020–2022/041	Provision of Gardening and Landscaping Services

CATEGORY NO	CATEGORY DESCRIPTION
<b>ICT EQUIPMENT AND RELATED SERVICES</b>	
DIB/2020–2022/042	Provision of Website Development and Maintenance Services
DIB/2020–2022/043	Provision of Multifunctional Network Printer Leasing Services
DIB/2020–2022/044	Supply Installation and Maintenance of Office Equipment e.g. Computers, Laptops
DIB/2020–2022/045	Supply, Installation and Maintenance of ICT Equipment
DIB/2020–2022/046	Supply, Installation & Maintenance of Power Stabilizers, Ups and AVs
DIB/2020–2022/047	Provision of Internet Services and Web Domain and Hosting Services
DIB/2020–2022/048	Provision of Network Infrastructure and Cabling Services
<b>MARKETING</b>	
DIB/2020–2022/049	Supply and Maintenance of Signages, Internal/External Branding and Outdoor Advertising
DIB/2020–2022/050	Supply, Installation and Maintenance of Audiovisual Equipment, Video Conferencing Systems, and P.A Systems
DIB/2020–2022/051	Provision of Experiential Marketing Services Road Shows, Activations
DIB/2020–2022/052	Design and Supply of Marketing and Branded Merchandise.
DIB/2020–2022/053	Supply and Personalization of Staff Identification Cards and Lanyards
DIB/2020–2022/054	Supply of Assorted Gift Items/Trophies
DIB/2020–2022/055	Provision of Research, Survey and Media Monitoring Services
DIB/2020–2022/056	Provision of Professional Photography, Videography & Related Services
DIB/2020–2022/057	Provision of Creative Design and Advertising Services
DIB/2020–2022/058	Provision of Event Catering and related Services
DIB/2020–2022/059	Provision of Event Planning and Management Services, (e.g. Décor, Tents and Related Services)
DIB/2020–2022/060	Provision of Communications and PR Consultancy Services.
<b>PROFESSIONAL SERVICES</b>	
DIB/2020–2022/061	Provision of Asset Tagging and Verification Services
DIB/2020–2022/062	Provision of Offsite ATM Cash Management Services
DIB/2020–2022/063	Provision of Cash in Transit Services
DIB/2020–2022/064	Provision of Security Printing Services (e.g. ATM Cards, Cheque Books etc.)
DIB/2020–2022/065	Provision of Training of First Aiders, and Fire Marshals
DIB/2020–2022/066	Provision of Occupational Safety and Health Advisory Services (Audits, Assessments and Trainings)
DIB/2020–2022/067	Supply, Installation and Maintenance of Access Control Systems
DIB/2020–2022/068	Provision of Private Investigation and Forensic Services (Document Examination, Digital Investigations, Crime Scene Processing)
DIB/2020–2022/069	Provision of Manned Guarding Services
DIB/2020–2022/070	Provision of Metal Detectors
DIB/2020–2022/071	Provision of An Intruder Alarm System
DIB/2020–2022/072	Provision and Maintenance of fire Equipment
DIB/2020–2022/073	Provision of Insurance Covers (Underwriters Only)
DIB/2020–2022/074	Provision of Insurance Brokerage Services
DIB/2020–2022/075	Provision of Real Estate Agents' Services
DIB/2020–2022/076	Provision of Architectural and Interior Design Consultancy Services
DIB/2020–2022/077	Provision of Civil/Structural Consulting Engineering Services
DIB/2020–2022/078	Provision of Electrical and Mechanical Consulting Engineering services
DIB/2020–2022/079	Provision of Hotel Accommodation Services
<b>HR SERVICES</b>	
DIB/2020–2022/080	Provision of HR Training and Consultancy Services
DIB/2020–2022/081	Provision of Outsourced Services (Background Checks, Employee Screening –Pre/Post Employment; Talent Search/Headhunt; Salary and Benefits Survey; Employee Insights Survey; Provision of Psychometric Tests/Assessments.
DIB/2020–2022/082	Provision of HR Systems – e.g. Performance Management System
DIB/2020–2022/083	Provision of Outsourced Labour Services

The supplier prequalification process will be conducted **online** via:  **Tendersure**  
A cloud based tender management solution

Tendersure™ portal is secure, transparent and provides an efficient prequalification process. Interested suppliers should access and register on **www.tendersure.co.ke / www.dibkenya.co.ke** under the **available tenders tab**.

More information about the prequalification exercise is available on the Tendersure website. Access to the prequalification will be granted upon payment of a non-refundable fee of **KES 2,500.00** per category. All payments will be made via an online payment platform during the registration process. Available payment options include M-PESA, Visa Card, MasterCard, amongst others. The online prequalification exercise closes on **7<sup>th</sup> February, 2020 at 5pm EAT**.

In case of any inquiry kindly contact us at **help@tendersure.co.ke** or **+254 709 557 000**.

**Existing service providers are required to participate in order to be considered.**

**DIB Bank Kenya Ltd reserves the right to accept or reject any bid in whole or in part at its discretion.**



**DIB Bank Kenya**  
A subsidiary of Dubai Islamic Bank PJSC