



Branch:

Account Name:

Date:

D  D  M  M  Y  Y  Y  Y

### 1. Product Type & Currency

Corporate Current Account     
  Business Enterprise Current Account (Bundled)     
  Business Enterprise Pay As You Go  
 Business Enterprise Savings     
  Nawiri Account Business     
  Nawiri Account Commercial  
 Other (Specify)

Currency  KES  USD  GBP  EURO  AED  Other (Specify)

### 2. Purpose of Account

Inter-Company Payments   
  Investments (Term deposits)   
  Business Income & Expenses   
  Facility Processing   
  Transaction Processing  
 Collections (e.g. rental income, school fees etc)   
  Remittances Processing   
  Other (Specify)

### 3. Business / Entity Details

Entity Type  Sole Proprietorship   
  Co-operative   
  Partnership   
  Trust   
  Society   
  Limited Company  
 Other (Specify)  Entity Name

Nature / Description of Business Activities

P.O. Box  Postal Code  Town / City  Country

Physical address of the Business / Entity (Plot / Building / Road / Street / Town / Country)

Primary Mobile No  Telephone No 2

Preferred Email Address (for all Bank's communication)

Registration No  Date of Incorporation  KRA PIN Cert. No

Expected Annual Turnover (KES)

Total Estimated Net Worth

### 4. Expected Transaction Details

	Amount Per Month (KES)	Countries
Inward Funds Transfers / Deposits	<input type="text"/>	<input type="text"/>
Outward Funds Transfers / Withdrawals	<input type="text"/>	<input type="text"/>

### 5. Stakeholder and Signatory Information

**i**  Director   
  Shareholder   
  Partner   
  Sole Proprietor   
  Signatory   
  Other (Specify)

Position in the Company / Organization  Job Title  Occupation  Share (%)

Date of Birth  DD / MM / YYYY   
 KRA PIN

Email Address  Gender  Male  Female

Is postal address different from entity address?  Yes  No   
 If yes, fill below:

P.O. Box  Postal Code  Town / City  Country

Physical Address (Plot / Building / Estate / Apartment / House Number / Road / Street / Town / Country)

Nationality  Resident Status  Resident  Non-Resident If Non-Resident, state the Country of Residence

Are you citizen of any other country other than Kenya?  Yes  No If yes, indicate name of the country

Are you a United States of America Person? Or are you registered with any tax authority other than Kenya?  Yes  No

If yes, please complete self-certification (W9 / W8BEN / CRS self-certification as applicable) and provide details in the section below:

1. Country	<input type="text"/>	PIN / TIN / SSN	<input type="text"/>
2. Country	<input type="text"/>	PIN / TIN / SSN	<input type="text"/>

### Specimen Signature and Image

<b>Signature:</b>		<b>Affix Passport sized photo</b>
<b>Name:</b>	As per identification document	
<b>ID / PP No:</b>	<b>Expiry:</b>	
<b>Mobile No:</b>		
<b>Date:</b>	DD / MM / YYYY	

ii.  Director  Shareholder  Partner  Sole Proprietor  Signatory  Other (Specify)

Position in the Company / Organization  Job Title  Occupation  Share (%)

Date of Birth  DD / MM / YYYY KRA PIN

Email Address  Gender  Male  Female

Is postal address different from entity address?  Yes  No If yes, fill below:

P.O. Box  Postal Code  Town / City  Country

Physical Address (Plot / Building / Estate / Apartment / House Number / Road / Street / Town / Country)

Nationality  Resident Status  Resident  Non-Resident If Non-Resident, state the Country of Residence

Are you citizen of any other country other than Kenya?  Yes  No If yes, indicate name of the country

Are you a United States of America Person? Or are you registered with any tax authority other than Kenya?  Yes  No

If yes, please complete self-certification (W9 / W8BEN / CRS self-certification as applicable) and provide details in the section below:

1. Country	<input type="text"/>	PIN / TIN / SSN	<input type="text"/>
2. Country	<input type="text"/>	PIN / TIN / SSN	<input type="text"/>

### Specimen Signature and Image

<b>Signature:</b>		<b>Affix Passport sized photo</b>
<b>Name:</b>	As per identification document	
<b>ID / PP No:</b>	<b>Expiry:</b>	
<b>Mobile No:</b>		
<b>Date:</b>	DD / MM / YYYY	

iii.  Director  Shareholder  Partner  Sole Proprietor  Signatory  Other (Specify)

Position in the Company / Organization  Occupation  Share (%)

Date of Birth  KRA PIN

Email Address  Gender  Male  Female

Is postal address different from entity address?  Yes  No If yes, fill below:

P.O. Box  Postal Code  Town / City  Country

Physical Address (Plot / Building / Estate / Apartment / House Number / Road / Street / Town / Country)

Nationality  Resident Status  Resident  Non-Resident If Non-Resident, state the Country of Residence

Are you citizen of any other country other than Kenya?  Yes  No If yes, indicate name of the country

Are you a United States of America Person? Or are you registered with any tax authority other than Kenya?  Yes  No

If yes, please complete self-certification (w9 / w8BEN / CRS self-certification as applicable) and provide details in the section below:

1. Country  PIN / TIN / SSN

2. Country  PIN / TIN / SSN

### Specimen Signature and Image

<b>Signature:</b>		<b>Affix Passport sized photo</b>
<b>Name:</b> <input type="text" value="As per identification document"/>		
<b>ID / PP No:</b>	<b>Expiry:</b>	
<b>Mobile No:</b>		
<b>Date:</b> <input type="text" value="DD / MM / YYYY"/>		

iv.  Director  Shareholder  Partner  Sole Proprietor  Signatory  Other (Specify)

Position in the Company / Organization  Occupation  Share (%)

Date of Birth  KRA PIN

Email Address  Gender  Male  Female

Is postal address different from entity address?  Yes  No If yes, fill below:

P.O. Box  Postal Code  Town / City  Country

Physical Address (Plot / Building / Estate / Apartment / House Number / Road / Street / Town / Country)

Nationality  Resident Status  Resident  Non-Resident If Non-Resident, state the Country of Residence

Are you citizen of any other country other than Kenya?  Yes  No If yes, indicate name of the country

Are you a United States of America Person? Or are you registered with any tax authority other than Kenya?  Yes  No

If yes, please complete self-certification (w9 / w8BEN / CRS self-certification as applicable) and provide details in the section below:

1. Country  PIN / TIN / SSN

2. Country  PIN / TIN / SSN

## Specimen Signature and Image

<b>Signature:</b>		<b>Affix Passport sized photo</b>
<b>Name:</b> As per identification document		
<b>ID / PP No:</b>	<b>Expiry:</b>	
<b>Mobile No:</b>		
<b>Date:</b> DD / MM / YYYY		

## 6. Signing Mandate (Please Tick as Applicable)

Please indicate how you wish to be signing in your account

Solely  Either Or  All to sign  Other (Specify)

## 7. Next of Kin Details (For Contactability in Sole Proprietorship Accounts Only)

Name  As per identification document National ID

Relationship  Spouse  Son  Daughter  Parent  Other (Specify)

P.O. Box  Postal Code  Town / City  Country

Physical Address (Plot / Building / Estate / Apartment / House Number / Road / Street / Town / Country)

Mobile No

## 8. Cheque Book

Yes  No Currency  KES  USD  GBP  EURO Specify leaves  50  100

Which branch would you like to collect your cheque book from? (Initial Order)

## 9. Visa Debit Card (Applicable as per Account Signing Mandate)

Currency  KES  USD

Apply for Visa Debit Card

	Y	N	Name on Debit Card
1 <sup>st</sup> Applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> As per Identification document
2 <sup>nd</sup> Applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> As per Identification document
3 <sup>rd</sup> Applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> As per Identification document
4 <sup>th</sup> Applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> As per Identification document

Which branch would you like to collect your Debit Card from? (Initial Order)

## 10. Mobile and Online Banking (Applicable as per Account Signing Mandate)

Tick as required:  Mobile Banking  Internet Banking  Both

Name of 1<sup>st</sup> Applicant  As per Identification document

Email Address

Date of Birth  Mobile No

Note\* Email Address and Mobile Number will be used for user creation & OTP (One time password). Setup will be done as per account mandate.

Name of 2<sup>nd</sup> Applicant

Email Address

Date of Birth  Mobile No

Note\* Email Address and Mobile Number will be used for user creation & OTP (One time password). Setup will be done as per account mandate.

Name of 3<sup>rd</sup> Applicant

Email Address

Date of Birth  Mobile No

Note\* Email Address and Mobile Number will be used for user creation & OTP (One time password). Setup will be done as per account mandate.

Name of 4<sup>th</sup> Applicant

Email Address

Date of Birth  Mobile No

Note\* Email Address and Mobile Number will be used for user creation & OTP (One time password). Setup will be done as per account mandate.

***You are not allowed to transfer the debit card, Internet and Mobile Banking log in passwords and access codes used to access and operate your account to a Third Party without prior written consent by the Bank. The account holder undertakes to keep the debit card, passwords, and access codes confidential and restricted for use by the persons authorised.***

**11. Sole Proprietorship Resolution for Opening Account(s) and Subscription of Products Services**  
**(Applicable for entities with single director and entities registered a Sole Proprietor)**

Date: \_\_\_\_\_

To,  
The Manager,  
DIB Bank Kenya Limited

\_\_\_\_\_ Branch

**Re: Sole Proprietorship Resolution For Account Opening and Subscription For Banking Products and Services**

I the undersigned doing business as M / s \_\_\_\_\_, a registered Sole Proprietorship Firm registration number \_\_\_\_\_ having its registered office at \_\_\_\_\_ and carrying out the principal business of \_\_\_\_\_ hereby confirm, authorise and instruct DIB Bank Kenya Limited ("Bank") as follows:

1. That the resolutions on this document are a true and correct copy of the resolutions adopted on \_\_\_\_\_ (date)
2. Certify that I am the sole owner of the above-named Sole Proprietorship Firm. I am doing business as a Sole Proprietor under the trading name of \_\_\_\_\_
3. In addition to the Sole Proprietor, Agents listed below, subject to any written limitations, is / are authorised to exercise the powers granted as indicated below:

Name: \_\_\_\_\_ *As per Identification document* ID / PP: \_\_\_\_\_

Name: \_\_\_\_\_ *As per Identification document* ID / PP: \_\_\_\_\_

Account operating mandate: \_\_\_\_\_

- Open, close, maintain and operate a Savings, Current, Fixed Deposit Accounts;
  - Deposit cheques for the payment of money or otherwise, and to sign cheques for payment of money, withdraw or transfer funds in the Sole Proprietorship's accounts;
  - Register the business to use online digital banking, so long as such Authorised Signer is the undersigned.
4. The undersigned can borrow money or secure banking facilities on behalf and in the name of the Sole Proprietorship, sign, execute and deliver documents.
  5. The undersigned hereby certifies that he / she own 100% of the Sole Proprietorship, is the only individual with significant responsibility for managing the Sole Proprietorship.
  6. This resolution shall continue to have effect until express written notice of its rescission or modification has been received by the Bank. Any revocation, modification or replacement of a resolution must be accompanied by documentation satisfactory to the Bank, establishing the authority for the changes.
  7. All transactions, if any, with respect to any deposits, withdrawals and facilities by or on behalf of said Sole Proprietorship with the Bank prior to the adoption of this resolution are hereby ratified, approved and confirmed.
  8. Should the Sole Proprietorship change entity form or ownership, the undersigned shall promptly notify the Bank in writing.

For and on behalf of \_\_\_\_\_ (Entity Name)

Name: \_\_\_\_\_ *As per Identification document* Sign: \_\_\_\_\_

Date: \_\_\_\_\_  
(Stamp / seal)

## 12. Partnership Account Mandate for Opening Account(s) and Subscription of Products Services

Date: \_\_\_\_\_

To,  
The Manager,  
DIB Bank Kenya Limited

\_\_\_\_\_ Branch

### **Re: Partnership Resolution For Account Opening Mandate and Subscription For Banking Products and Services**

Extract of the minutes of the Partnership and resolutions passed at a meeting held on \_\_\_\_\_ at \_\_\_\_\_  
\_\_\_\_\_ We the undersigned doing business as M / s \_\_\_\_\_  
a registered partnership firm registration number \_\_\_\_\_ having its registered office at \_\_\_\_\_  
\_\_\_\_\_ and carrying out the principal business of \_\_\_\_\_

hereby confirm, authorise and instruct DIB Bank Kenya Limited ("Bank") as follows:

1. Approval be and is hereby given for the Partnership to open, maintain and / or close a Savings Accounts, Current Accounts, Fixed Deposit or any other types of account(s) with DIB Bank Kenya Limited at any time. Accordingly, We hereby request the Bank to allow us to open a \_\_\_\_\_ (e.g. savings, current or fixed deposit) Account and avail the \_\_\_\_\_ (e.g internet / mobile) banking Services.
2. Authority is given to the partners ("Authorised Partners") of the Firm set out below to open, operate, maintain and / or close the Bank accounts of the Firm and on behalf of the partners of the Firm and issue all instructions of any nature in respect of the Bank accounts and / or maintain, terminate any banking products and / or services with the Bank at any time and / or all dealings with the Bank provided the instructions are signed by the authorised signatory(ies) of the Firm.

Name: \_\_\_\_\_ As per Identification document \_\_\_\_\_ ID / PP: \_\_\_\_\_

Name: \_\_\_\_\_ As per Identification document \_\_\_\_\_ ID / PP: \_\_\_\_\_

Name: \_\_\_\_\_ As per Identification document \_\_\_\_\_ ID / PP: \_\_\_\_\_

Name: \_\_\_\_\_ As per Identification document \_\_\_\_\_ ID / PP: \_\_\_\_\_

Account operating mandate \_\_\_\_\_

The authorised partners jointly / severally, are fully authorised and empowered to execute the documents and do all the needful acts and deeds with respect to opening, maintaining and / or terminating any banking products and / or services with the Bank including negotiating for financing facilities and accommodation for the Firm from the Bank and to provide security and collateral for and on behalf of the Firm and to sign, execute deliver and perfect all documents and deeds and take all action and complete such formalities as be required by the Bank from time to time.

3. The Firm is authorised to convey to the Bank that any transactions done through the electronic banking facility are binding on the Firm notwithstanding any error or default in the operation of the Account on part of the authorised officials, unauthorised use thereof, negligence, fraud, failure to keep login Ids and / or password confidential and the Firm agrees to hold the Bank harmless for every transaction executed using the Account and shall not hold the Bank liable for any such error, default, unauthorised use, negligence, fraudulent transactions.
4. The Firm through it's authorised signatories accepts the Terms and Conditions applicable for the Account, Internet banking Services and / or Fixed Deposit(s) as may be contained in the application forms and / or displayed on [www.dibkenya.co.ke](http://www.dibkenya.co.ke) ("Website") or any other Terms and Condition as may be prescribed and notified by the Bank from time to time in connection with the Account and / or Fixed Deposit(s) and products and / or services offered.
5. This Partnership Account Mandate shall continue to be in effect until revoked in writing by all partners, notwithstanding any change in the deed, agreement, constitution or name of the Partnership and shall apply notwithstanding and change in the partners by death, bankruptcy, retirement or otherwise and / or the admission of any new partner(s).
6. We are the only partners of the Firm as of the date and we undertake to notify the Bank promptly of any change in the partnership firm. We undertake to provide the Bank with a copy of any amendments made in the partnership deed / agreement of the Firm from time to time.
7. We, the undersigned below, being the partners of the Partnership hereby certify that the foregoing mandate is true and correct and within the powers of the Partnership.

For and on behalf of \_\_\_\_\_

Partner: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Partner: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Partner: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Partner: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

(To be signed by all the Partners of the Firm)

(Affix Stamp / Seal)

### 13. Limited Company Account Resolution

Certified True Copy of the resolution passed at the meeting of the Board of directors of (Company name) held at \_\_\_\_\_

(Address) \_\_\_\_\_ on (date) \_\_\_\_\_ at (time) \_\_\_\_\_

Members Present:

1. Name: \_\_\_\_\_ As per Identification document Designation: \_\_\_\_\_

2. Name: \_\_\_\_\_ As per Identification document Designation: \_\_\_\_\_

3. Name: \_\_\_\_\_ As per Identification document Designation: \_\_\_\_\_

4. Name: \_\_\_\_\_ As per Identification document Designation: \_\_\_\_\_

A proposal to open a current Account with the DIB Bank Kenya Limited was placed by the Chairman before the Board for conducting its day-to-day financial transactions. After discussions, the Board unanimously:

“RESOLVED THAT \_\_\_\_\_ (e.g. Current) Account in the name of \_\_\_\_\_

\_\_\_\_\_ ‘(COMPANY NAME)’ be opened with DIB Bank Kenya Limited at \_\_\_\_\_

branch, for the operations of the activities of the Company and that the following Authorised Signatory(ies) of the Company be and are hereby authorised to open and operate the said account:

No	Name	ID / PP Number	Designation / Title e.g. MD, CEO, CFO etc
1	As per Identification document		
2	As per Identification document		
3	As per Identification document		
4	As per Identification document		

Account operating mandate \_\_\_\_\_

**AND**

- RESOLVED FURTHER THAT DIB Bank Kenya Limited be instructed to accept and act upon any instructions relating to the account kept in the name of the Company or relating to any transactions of the Company with the Bank, provided the instructions are signed by the authorised signatory(ies) of the Company as per the account operating mandate endorsed on the account opening form.
- RESOLVED FURTHER THAT DIB Bank Kenya Limited be furnished with a list of the names of Shareholders, Directors, Beneficial Owners and Controllers of the Company and a copy of the Memorandum & Articles of Association or similar document and be from time to time informed by notice in writing under the hand of the Directors / Authorised Signatory of the Company of any changes which may take place therein and be entitled to act upon any such notice until the receipt of further notice under the hand of any Directors / Authorised Signatory.
- RESOLVED FURTHER THAT above mentioned signatory(ies) be and is / are hereby authorised, on behalf of the Company, to complete, sign, execute and deliver all forms, contracts, agreements, documents, instruments, terms and conditions and acknowledgements related to account opening on behalf of the Company.
- RESOLVED FURTHER THAT Authorised Signatories be and are hereby authorised from time to time to request from DIB Bank Kenya Limited any credit facilities and to provide to DIB Bank Kenya Limited any security / guarantee as required by the Bank for such facilities and to sign any and all forms, contracts, agreements, documents, instruments, terms and conditions and acknowledgements related to any credit facilities on behalf of the Company.
- RESOLVED FURTHER THAT the resolution be communicated to the Bank and remain in force until duly rescinded and notice thereof in writing be given to the Bank by any of the Directors of the Company.” The aforesaid power entrusted to the said authorised signatories shall be valid and effective unless revoked earlier by the Board.”
- I / We declare that \_\_\_\_\_ (insert name of the company) is not insolvent, in receivership, bankrupt or in the process of changing directors, shareholders, beneficial owners or being wound up and is not the subject of legal proceedings relating to the foregoing. The company or its directors, servants and / or agents / subcontractors have not been debarred from participating in public procurements or ineligible on account of corruption or fraudulent practices and will not engage in any corrupt or fraudulent practice.

Chairman: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Director: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Director: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Director: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Director: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**(Affix Stamp / Seal)**



## 14. Beneficial Owner Declaration

I / We declare that the beneficial owners, i.e. individual(s) who ultimately own(s) or effectively control(s) this company or group of companies (regardless of shareholding), or on whose behalf a transaction or activity is being conducted, and the percentage of shares held by the beneficial owners of the Company are as follows:

No	Name	ID / PP Number	Nationality and residential address	Date and place of birth	Type of control i.e. Shareholder / Director	% ownership
1						
2						
3						
4						

Do any of the beneficial owner(s) and / or controller(s) hold or held or is being considered for senior public office position?  Yes  No If yes:

No	Name	Public office position	Date when office was assumed	Date when office was left (If applicable)
1				
2				
3				
4				

I / we undertake to keep the Bank informed should there be any change in ownership in the future. I declare that all information provided in this form is true, correct, complete, current and up to date. I / we undertake to indemnify DIB Bank Kenya Limited and its Officers in the event of any misstatement in this form.

Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Capacity in which you are signing the form \_\_\_\_\_ (e.g 'Authorised Signatory' or 'Ultimate Beneficial Owner', 'POA'). If signing under a power of attorney, please also attach a certified copy of the power of attorney.

## 15. Indemnity in Respect of Instructions by Electronic Mail

To:

The Branch Manager, \_\_\_\_\_ Branch

I / We \_\_\_\_\_

Email Address \_\_\_\_\_

**Account Number(s):**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

In consideration of your agreeing at my / our request to act in accordance with instructions which you receive from me / us or which purport to be from me / us by facsimile and / or electronic mail (hereinafter 'email') and to obey the instructions therein contained hereby, I / we undertake to and warrant with you as follows:

1. I / We irrevocably authorise you to make any payments and comply with all instructions contained in such email instructions without any reference to or further authority from me / us and without enquiry into the justification therefore or validity thereof and agree that you may assume the authenticity thereof and that any payment which you shall make or instructions which you shall comply with in accordance or purporting to be in accordance with such email instructions shall be binding upon me / us and shall be accepted by me / us as conclusive evidence that you were liable to make such payment or comply with such demand.
2. I / We agree to indemnify you and keep you indemnified against all actions, proceedings, claims, demands, liabilities, losses, costs, charges, damages and expenses in relation to or arising out of any of your acts or act in accordance with such email instructions and I / We agree to pay or reimburse to you, on demand and in the currency in which the same shall have been made, suffered or incurred, all payment, losses, costs and expenses made, suffered or incurred by you there under or in consequence thereof or arising thereout and I / we irrevocably authorise you (without prejudice to any other right you may have) to debit to my / our account or any of my / our accounts with you all such payments, losses, costs, and expenses whether such account or accounts is or are overdrawn by reason of any such debit.
3. I / We further agree that I / we will indemnify you against any loss incurred by you as a result of any judgment or order being given or made for the payment of any amount due hereunder and such judgment or order being expressed in a currency other than that in which such amount is payable by me / us hereunder and as a result of any variation having occurred in rates of exchange between the date as at which any such amount is converted into such other currency for purposes of such judgment or order and the date of actual payment pursuant thereto. The foregoing indemnity shall constitute a separate and independent obligation on my / our part and shall apply irrespective of any indulgence granted to me / us from time to time and shall continue in full force and effect notwithstanding any such judgment or orders as aforesaid.
4. Where this Indemnity is executed by or on behalf of a firm or otherwise by or on behalf of more than one person, any liability arising hereunder shall be deemed to be the joint and several liability of the partners in the firm or of such persons as aforesaid, any demand made by you hereunder on any one or more of the persons so jointly and severally liable shall be deemed to be a demand made on all such persons and none of such persons shall have or exercise in competition with you any rights as surety as against any other of them.
5. Any demand made by you hereunder shall be in writing signed by any of your officers and may be served by leaving the same at, or sending it through the post in a prepaid envelope addressed to the company, firm or person on whom the demand is to be made at, the address last known to you as the registered or principal office or, as the case may be, place of business or abode or such company, firm or person, and a demand so served shall be effective (notwithstanding that it may later be returned undelivered) at the time it was so left or, as the case may be, at the expiry of forty eight hours after it was posted excluding Saturdays, Sundays and Public Holidays.
6. In this Indemnity, unless the context otherwise requires, the singular includes the plural and vice versa and references to persons include references to companies or corporations and vice versa.
7. This Indemnity shall be construed in accordance with the laws of Kenya and I / we submit to the jurisdiction of the Kenyan Courts.

IN WITNESS whereof this Indemnity has been executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

### Signed:

Name: \_\_\_\_\_ ID / PP: \_\_\_\_\_ Sign: \_\_\_\_\_

Name: \_\_\_\_\_ ID / PP: \_\_\_\_\_ Sign: \_\_\_\_\_

Name: \_\_\_\_\_ ID / PP: \_\_\_\_\_ Sign: \_\_\_\_\_

Name: \_\_\_\_\_ ID / PP: \_\_\_\_\_ Sign: \_\_\_\_\_

Date: \_\_\_\_\_

### Due completion confirmed by Branch Manager / Relationship Manager

Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

(Affix Stamp / Seal)

## 16. Declarations

### i. Terms and Conditions Declaration

I / We the undersigned have read the terms and conditions necessary as provided on the official website [www.dibkenya.co.ke](http://www.dibkenya.co.ke), to operate an account with DIB Bank Kenya Limited (the "Bank") and request the Bank to open an account(s) as detailed in this account opening form. I / We agree that this account(s) shall be solely at the discretion of the Bank, and hereby agree to indemnify the Bank at my / our cost against any loss or claim arising out of the accounts being closed by the Bank without notice due to unsatisfactory performance. I / We confirm that the information given in this form is true and accept that the operations of the account(s) will be subject to the general terms and conditions including the terms and conditions governing the use of Internet Banking and Mobile Banking and Debit Cards as amended from time to time and can be accessed in any banking hall and on the Bank's official website, [www.dibkenya.co.ke](http://www.dibkenya.co.ke), which I / We have read and understood.

### ii. Data Privacy Notice Declaration

I / We the undersigned hereby acknowledge that I / We have read, understood, and do consent to the terms and conditions of DIB Bank Kenya Limited Privacy Notice made available to me / us at the time of collecting the information provided in this form and also available at [www.dibkenya.co.ke/privacy-policy/](http://www.dibkenya.co.ke/privacy-policy/) and I / We hereby explicitly authorise DIB Bank Limited and / or its associates to use my / our personal information / data as stipulated in the DIB Bank Kenya Limited Privacy Notice as amended from time to time.

### iii. Declaration on Information About Products, Services and Promotions

I / We the undersigned agree that DIB Bank Kenya Limited may use and share administrative notices and relevant information about my / our account(s) and my / our transactions and notify me / us about products, services and promotions that may be of interest to me / us through telephone, post, SMS, e-mail, electronic, social media and other means. If I / We no longer want to receive marketing-related emails and alerts from DIB Bank Kenya Limited, I / We can opt-out / unsubscribe by following the instructions contained within each such communication or by contacting DIB Bank Kenya Limited's contact Centre or update my / our preferences at your nearest Branch. I / We have been made aware that if I / We opt-out of receiving marketing-related communication, DIB Bank Kenya Limited may still send me / us administrative notices and relevant information about my / our accounts and transactions, from which I / we cannot opt-out or unsubscribe.

### iv. Acceptance of Terms and Conditions Governing Data Collection and Processing

I / We confirm that I / We have read and understood DIB Bank Kenya Limited Privacy Policy. I / We understand that the information collected by the Bank will be used in accordance with its Privacy Policy available at [www.dibkenya.co.ke/privacy-policy/](http://www.dibkenya.co.ke/privacy-policy/). I / We hereby grant my / our consent to DIB Bank Kenya Limited and all its associated third-party processors and service providers to collect, use, store, disclose and process my / our personal Information including Personal Data and Sensitive Personal Data in the manner described in the Bank's Privacy Policy, laws and regulations as amended from time to time. I / We agree that the personal information and / or Personal Data that I / We have provided is accurate and complete to the best of the my / our knowledge and agree to notify the Bank in writing or through other means in case of any change in my / our particulars.

Stakeholder and / or Authorised Signatory: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Stakeholder and / or Authorised Signatory: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Stakeholder and / or Authorised Signatory: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Stakeholder and / or Authorised Signatory: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**17. For Official Use**

**Minimum required documents for Entities**

- Evidence of Registration or Incorporation
- Resolution Stating Authority to Open an Account
- ID / Passports and PIN of the Natural Persons Owning the Entity
- Audited / Unaudited Financial Statements / Prior Bank Statements
- KRA PIN / Tax Identification Number (TIN) for the Entity
- Other Formative Documents e.g. Trust Deed, Partnership Deed, Constitution, Agreements, Memarts or CR1, CR2, CR8, Current CR12, BOF1, Statement of Nominal Capital
- Proof of Registered Address or Principal Place of Business or Office or Business Site Visit Report
- Proof of Latest Official Returns
- In Case of Government - a Letter from the Accounting Officer
- For Foreigners (Valid Foreigner Certificate, Resident / Work Permit and Passport)

*(Additional documentation and information may be requested by the Bank on need basis. Bank official will need to sight the originals before accepting photocopies)*

How did the Customer find out about DIB Bank Kenya Limited

- Walk-in
- Referral / Introduced
- Marketing Initiative

**Account Number:**

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Relationship Manager / Sales Officer Name: \_\_\_\_\_ RM ID: \_\_\_\_\_

Lead Originator Name: \_\_\_\_\_ Lead ID: \_\_\_\_\_

A / C Opened by: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Authorised by: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Verified by BM / BOO: \_\_\_\_\_ Sign : \_\_\_\_\_ Date: \_\_\_\_\_

Branch Stamp
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